

TRANSPORT REQUEST FORM

(For School Bus)

Date:

The Principal

BCM Arya Model Sr. Sec. School

Shastri Nagar, Ludhiana

Respected Madam

1. I request that my ward _____ of class _____ admission No. _____ may be permitted to use the school bus as per the route allotted by the school at my own risk and responsibility.

2. My residential address and telephone No(s) are given below:

_____ (Mobile No.) _____.

3. I will pay the transport fee according to the rate settled with the transporter / School.

4. I understand that the bus facility may be discontinued at any time at the discretion of the school authorities with one-month notice (except in case of disciplinary/special cases).

5. I understand that the school requires one calendar month notice for discontinuation of the bus service. Bus fee for the month of serving the notice will also be payable.

6. I have read and understood the contents of the above declaration and undertake to abide by the same.

Thanking you

Your's Faithfully

Name _____

To be filled by the Transport Incharge:

Bus No. _____ Name of Transporter : _____

Note: Parents are requested not to hire any other vehicle except authorized vehicles by the school for the safety of children.